

Intellectual Property Disclosure Form

Form ORIC-UOS-16

Instructions:

1. Please only type in the gray area by clicking the cursor there
2. Try to write precisely
3. Financially self-sustain events will be encouraged
4. Hard copy/handwritten forms will not be entertained
5. After completion, convert the form in PDF for onward transmission
6. Share the form with ORIC at least 15 days before any Proceedings
7. Share it from the head’s official email account to ORIC at [**oric.media@uos.edu.pk**](mailto:oric.media@uos.edu.pk)
8. Use eco-friendly material and practices

**List of identified IP asset types:**

1. Copyright
2. Patents
3. Know-Hows
4. Trademarks
5. Design

**Strategy: Step-by-step approach**

1. Identification of departments/faculties with relevant assets.
2. Evaluation of assets collected on a specifically designed proforma in consultation with IP lawyer.
3. Filing of cases for shortlisted IPs.

**Definitions:**

1. **Copyright asset:** Copyright is a legal instrument that provides the creator of a work of art or literature, or a work that conveys information or ideas, the right to control how the work is used. The intent of copyright is to advance the progress of knowledge by giving the author of a work an economic incentive to create new works.
2. **Patents asset:** A patent is a grant of exclusive rights for an invention to make, use and sell the invention for a limited period of 20 years. The patent grant excludes others from making, using, or selling the invention.
3. **Know-Hows asset:** Know-how is knowledge of the methods or techniques of doing something, especially something technical or practical.
4. **Trademarks asset:** A Trademark is a word, phrase, symbol, and/or design that identifies and distinguishes the source of the goods of one party from those of others.
5. **Design asset:** A design is a plan or specification for the construction of an object or system or for the implementation of an activity or process, or the result of that plan or specification in the form of a prototype, product or process.

|  |  |
| --- | --- |
| 1. | Title of the Asset: |
|  |  |

|  |  |
| --- | --- |
| 2. | Please write a short descriptive title that we can use for your asset: |
|  |  |

|  |  |
| --- | --- |
| 3. | Nature of the Asset: |
|  | * Copyright * Patents * Know-Hows * Trademarks * Design |

4. Owner of the Asset:

|  |  |  |
| --- | --- | --- |
| i. | Name: |  |
|  |
| ii. | Title/Faculty: |  |
|  |
| iii. | Email ID: |  |

|  |  |
| --- | --- |
| 5. | Brief Description of the Asset (50 to 200 words): |
|  |  |

**Undertaking**:

I hereby declare that the information disclosed above is true and complete to per best of my knowledge and that the disclosed IP is not partially/fully owned by any other person/entity.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- |
| 1. | Ref. Number: |  |

|  |  |  |
| --- | --- | --- |
| 2. | Date Referred to Manager I & C: |  |

|  |  |  |
| --- | --- | --- |
| 3. | Date Recommended to Director ORIC: | Remarks if any |

|  |  |  |
| --- | --- | --- |
| 4. | Date Recommended to Director ORIC: | Date and Remarks if any/Referred to IP Attorney or Archived as such) |

|  |  |  |
| --- | --- | --- |
| 1. | Date of Assignment to IP Attorney: |  |

|  |  |  |
| --- | --- | --- |
| 2. | Category: |  |

|  |  |  |
| --- | --- | --- |
| 3. | Events: | * Event 1 * Event 2 * Event 3 |

|  |  |  |
| --- | --- | --- |
| 4. | Date of IP Grant from Govt.: |  |

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Director ORIC

\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vice-Chancellor